

# BUSHY PARK ALLOTMENT ASSOCIATION

Meeting: -	COMMITTEE MEETING
Date & Time: -	27th January 2013 – 11:00 AM
Location	The Shop, Bushy Park Allotments
Minutes prepared by: -	Phil Iddison
Present: -	Phil Iddison (Chairman), Jenny Bevan (Treasurer), Ray Brown, Christina Aston, Guiseppe de Vai, John Whitby, Vicky Phillips, Shelagh Secola
Apologies: -	Ted Leppard, Cleve West, Robin Hewitt, Chris Pickard
Circulation: -	Committee members, notice boards, Peter Lewis

Item	Minute	Action by
1	<b>Meeting of 25<sup>th</sup> November 2012</b> The minutes were agreed.	
2	<b>Outstanding Actions</b> Actions from the last meeting had been progressed as follows: - <ul style="list-style-type: none"> <li>- JW was expecting a valve cover sample to check if it would fit and if OK the Council have agreed to pay for the materials</li> <li>- PI was expecting an update from Pete Lewis on Council help with the track potholes</li> </ul>	JW PI
3	<b>Finance</b> The Treasurer had previously circulated the report by email and there was a balance of £1,938 after the payments for the shop kitchen materials	
4	<b>Events</b> The dates for this year's events were confirmed as follows: - <ul style="list-style-type: none"> <li>- Spring Plant Sale &amp; Open Day                      11<sup>th</sup> May 2013</li> <li>- Summer Open Day                                      20<sup>th</sup> July 2013</li> <li>- Autumn Festival &amp; Open Day                      7<sup>th</sup> September 2013</li> </ul> <p>PI confirmed that help in setting up ahead of each event and clearing up afterwards from the committee and plot holders was always welcome for these events.</p> <p>A date for the AGM and BBQ would be confirmed later in the year but provisionally would be the weekend of 19<sup>th</sup> / 20<sup>th</sup> October.</p> <p>Mugs donations for use at events were welcome, several had been already been received.</p>	All  All
5	<b>The Shop</b> JW had completed the bulk of the refurbishment of the shop, consisting of new units and worktops on the east wall, Spare work top material would be used on the south wall over the exiting cupboards. A vote of thanks was given to John Whitby who had completed the work with occasional assistance from others. Shelving to display shop products would be placed on the west wall. It was agreed to critically sort through all the items in the shop before they were transferred to the new cupboards and drawers.	All
6	<b>Liaison with the Council</b> PI reported that: <ol style="list-style-type: none"> <li>1) The two vacant raised beds in the Community Area had been let.</li> <li>2) Eight prospective tenants had attended on 26<sup>th</sup> January and seven had signed up for a plot. There were still 18 plots to let and two more viewing</li> </ol>	

	days would be arranged for 16 <sup>th</sup> February and 2 <sup>nd</sup> of March to allow time for tree clearance on four plots.	PI
7	<b>Communications</b> PI had received and circulated a work plan from the website proposer. Action continues. PI will prepare and issue another newsletter. PI was considering if the welcome pack currently given to new tenants could be sent by email as most new tenants had an email address.	PI  PI
8	<b>Community Area</b> The summerhouse will be treated when the weather is suitable. It was agreed to have a clear-out of the summer house to make it available to tenants if they wanted to use it for events.	All
9	<b>Any Other Business</b> 1) It was suggested that once the Summerhouse is made available for use a future project might be to build a brick barbeque and possibly a pizza oven for people to use. 2) There had not been any woodchip delivered since the notice was posted on the gate.	
10	<b>Next meeting</b> The next meeting will be held at the shop at 11.00 a.m. on 24 <sup>th</sup> March (avoiding the Easter weekend).	