

# BUSHY PARK ALLOTMENT ASSOCIATION

Meeting: -	COMMITTEE MEETING	
Date & Time: -	25 <sup>th</sup> September 2016 11.00 a.m.	
Location	Community Area, Bushy Park Allotments	
Minutes prepared by: -	Robin Hewitt	
Present: -	Robin Hewitt (Secretary), Maria Casey, Vicky Phillips, Christina Aston, John Whitby	
Apologies: -	Jenny Bevan (Treasurer), Bryan Basdell, Chris Pickard, Cleve West	
Circulation: -	Committee members, notice boards, Pete Lewis	
Item	Minute	Action by
1	<b>Appointment of Chair.</b> RH took the chair for the meeting.	
2	<b>Meeting of 22<sup>nd</sup> May 2016</b> The minutes were agreed. Actions were generally complete or covered elsewhere in the meeting.	
3	<b>Finance</b> JB had prepared the annual Association and Shop accounts up to 15 <sup>th</sup> August 2016 giving a total of £1914.07. RH reported that the Open Day on 10 <sup>th</sup> September raised £203.85 after payment of expenses.	
4	<b>Events</b> There was a low turnout for the Open Day due to the bad weather, hence the low amount raised. CW had reported however that there was a good response to assisting with clearing up after the event. It was agreed that either RH or BB would chair the AGM on 8 <sup>th</sup> October, with VP acting as secretary if RH does so. It was understood that those present would continue to volunteer to take part on the committee, as would BB and CP, but new members are being sought and some active ploholders will be approached. Following the AGM the committee will appoint its officers at its first meeting on 27 <sup>th</sup> November. RH will put up a notice alerting ploholders to the AGM and prepare the agenda. RH will prepare a document pack comprising the AGM agenda, Chairman's letter (Phil Iddison has agreed to write this), the financial statement, and the minutes of the previous AGM. He will arrange for 30 printed copies plus circulation by email. He will also add a leaflet asking for suggestions for the Community Area. RH noted that he had the competition award certificates and vouchers and the plot numbers of the winners but not their names as yet. It was unanimously agreed to award the Community Award to the outgoing Chair. It is assumed the usual BBQ will follow the AGM. JW is to check the generator has been fixed.	VP/MC  RH  RH   JW
5	<b>The Shop</b> No action	
6	<b>Liaison with the Council</b> VP reported that David Allister has a new position from 1 <sup>st</sup> October and will be replaced by Yvonne Kelleher. The committee remains concerned at the increasing number of neglected plots..	
7	<b>Communications</b>	

	Nothing to report.	
8	<b>Community Area</b> CW has agreed to continue to look after the orchard area but the rest remains neglected and is to be discussed at the AGM	
9	<b>Any Other Business</b> MC agreed to continue to look after woodchip and manure deliveries.  The next Committee Meeting will be held at the shop at 11am on 27 <sup>th</sup> November 2016.	