

BUSHY PARK ALLOTMENT ASSOCIATION

Meeting: -	COMMITTEE MEETING	
Date & Time: -	26 th November 2017 11.00 a.m.	
Location	Community Area, Bushy Park Allotments	
Minutes prepared by: -	Robin Hewitt	
Present: -	Robin Hewitt (Secretary), Vicky Phillips, John Carrig, Maria Casey, Christina Aston (Treasurer), Khrystyna McPeake, John Whitby	
Apologies: -	Giuseppe de Vai, Joe Ambaye, Bryan Basdell,	
Circulation: -	Committee members, notice boards, Pete Lewis	
Item	Minute	Action by
1	Meeting of 24th September 2017, AGM of 7th October 2017 The minutes were accepted. In the absence of GdeV, VP took the chair. It was agreed that JW would talk to GdeV to ascertain whether he wished to continue as Chairman given his other commitments.	JW
2	Finance CA reported that our total balance currently stands at £2532.25, but needed to confirm these figures. The shop accounts for 2016/17 have still not been prepared. RH has obtained the forms to amend the cheque signatories and is now collecting the appropriate signatures.	CA CA/GdeV
3	Events It was agreed that the Open Days for 2018 will be on May 12 th and September 8 th . The AGM will be held on October 8 th and the seed swop will follow the committee meeting on March 25 th .	
4	Liaison with the Council The Council has been unable to progress the new starters, although the committee has offered 2 dates so far. It was agreed that RH would approach the Council with a view to them releasing the contact details of, say, the first 50 of the waiting list so we could begin the process, given we wish to re-let the vacant plots as soon as possible. The Council was thanked for its rapid response in replacing faulty padlocks on the gates.	
5	Communications The newsletter email list is yet to be updated. The next newsletter will be issued in January and will include a request for further voluntary support for work on site and committee membership. CA will check the state of the newsletter boxes and arrange for new if needed.	KMcP/RH CA
6	Community Areas Cleve West is no longer able to mow the community area and so we need to find others willing to volunteer. VP advised that TCV require 4 days to clear the wildlife area (about £1200). VP will forward the quote to the Council and it was agreed to offer a contribution if this proved necessary. If pallets are needed for compost bins these are obtainable free from a number of places.	VP

7	<p>Any Other Business</p> <p>A number of points were raised:</p> <p>1) the volume of woodchip delivered is excessive and this should be monitored.</p> <p>2) Plotholders need to be reminded that it is their responsibility to keep pathways next to their plots clear.</p> <p>3) Alarming, JC reported that he had been bitten by a dog on site. In accordance with the Council Ts and Cs, dogs must be kept under control. It was agreed to highlight this in the next newsletter.</p> <p>4) JW advised that the electrics in the shop need to be checked and certified by a qualified electrician. This was agreed. RH will check the Council has all the necessary insurances in place. A first aid kit was suggested, but it was agreed there was no safe and accessible place for this so plotholders should make their own arrangements.</p> <p>5) It was agreed to renew the RHS affiliation and plotholders will be reminded in the next newsletter of the benefits.</p> <p>6) The following dates were set for next year's committee meetings: 28 January, 25 March, 20 May, 29 July, 30 September and 25 November.</p>	<p>MC</p> <p>KMcP</p> <p>RH</p> <p>RH/KMcP</p>
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