

BUSHY PARK ALLOTMENT ASSOCIATION

Meeting: -	COMMITTEE MEETING
Date & Time: -	30 th September 2018 at 11.00.
Location	Community Area, Bushy Park Allotments
Minutes prepared by: -	Robin Hewitt
Present: -	Robin Hewitt (Secretary), Vicky Phillips, Christina Aston (Treasurer), John Whitby, John Carrig, Khrystyna McPeake, Maria Casey
Apologies: -	Giuseppe de Vai, Bryan Basdell, Joe Ambaye
Circulation: -	Committee members, notice boards, Pete Lewis

Item	Minute	Action by
1	<p>GdeV resignation</p> <p>RH reported that GdeV rang him this morning to report that he no longer wished to remain on the committee nor support the Open Day and AGM, but would continue to operate the shop. This was very much regretted, but the meeting then focussed on the consequences.</p>	
2	<p>Meeting of 29th July 2018</p> <p>The minutes were accepted. Actions arising:</p> <p>1) Last year's shop accounts are still awaited. It was agreed to totally devolve the responsibility of the shop and its accounts to GdeV for the moment. It is not clear what would happen to the shop profits which normally fund the AGM barbecue. It was noted that there has always been concern at the sharing of the building between its use as a shop and its use as a kitchen which requires a much higher standard of cleanliness, but it's difficult to see how this could be solved.</p> <p>2) The electrical work on the generator has been completed and the safety certificate received. A copy will be posted in the kitchen. The certificate is valid for up to 5 years. It was noted that the generator is rated at 5.5Kw and so can only supply a limited amount of equipment.</p> <p>3) JA was not present and so could not report on the progress on the compost fencing.</p>	JA
2	<p>Finance</p> <p>CA reported that our total balance was now £2201.02 and she will produce annual accounts for the AGM. RH has yet to contact the bank with a view to setting up online banking. The money from the BBC has not yet been received and RH will check this with Cleve West.</p> <p>It was agreed that at the AGM we would either need to find a new Chair or RH could take on the role and we would need a new Secretary.</p>	RH
3	<p>Events</p> <p>It was agreed to proceed with the AGM on October 6th, including the barbecue for which KMcP will take the lead with meat supplied by JW. Both are to be thanked for taking this on at short notice and to KMcP and all others who helped to make the recent Open Day a success.</p> <p>JW will get more keys cut for the kitchen to ensure we have access when needed.</p>	
4	<p>Liaison with the Council</p> <p>RH has now compiled a new list of neglected plots which he will report to the Council. However the Council has still not taken action on the previous list we submitted. We should draw the attention of the Council to the plots around 115a and to 266a.</p> <p>Following discussions with BRAG, the Council is to revise and reissue the Allotment Terms and Conditions. RH highlighted the following:</p> <p>1) Bonfires are now permitted between 16 September and 30 April during daylight</p>	RH

	<p>hours, Monday to Saturday. They are to put up a notice for this.</p> <p>2) Allotment Associations will issue the first warning letters on neglected plots for which the Council is to provide wording.</p> <p>VP/MC said we need to check the wording on livestock.</p> <p>It was agreed to host a new starter session on Sunday 21st October at 11.00.</p>	RH
5	<p>Communications</p> <p>A number of ploholders did not receive the emails with the latest newsletter. VP offered to assist in putting the distribution list on Mailchimp.</p>	
6	<p>Community Areas</p> <p>VP reported that TCV had completed their work but not all brambles etc, had been removed. The committee inspected the site. VP suggested that the area should be let to a group, capable of regular maintenance under supervision.</p>	
7	<p>Any Other Business</p> <p>None</p>	
	<p>Next Meeting</p> <p>The next meeting will be held on Sunday 25th November at 11.00am.</p>	